



Satisfactory Academic Progress Appeal Request

Name (please print) Campus ID Number

Classification: Anticipated Graduation Date:

Have you previously had an approved appeal for financial aid? Yes No If yes, when?

Please furnish the address you want the appeal results mailed to:

Address:

City, State, Zip Code:

Please reconsider my eligibility for: (circle one) Fall Spring Summer

Students who are not making Satisfactory Academic Progress may file a written appeal to the Financial Aid Office. Appeals will then go before a committee for review and all students will be notified of the committee's decision. Appeals should include all documentation which supports any mitigating circumstances concerning the failure to maintain the expected level of satisfactory progress. ALL decisions made by the committee are FINAL.

The Satisfactory Academic Progress Appeals Committee meets once a month, therefore, the Appeal Request is due on or before the 15th day of the month in which you want to appeal. If the 15th falls on a non-business day (weekend, holiday, etc.) it must be turned in prior to the 15th. After this day, the appeal will be considered as "late" and will be reviewed the following month. There will be no exceptions.

In the space below, please explain the reason(s) you were unable to maintain Satisfactory Academic Progress. You must provide a complete explanation and a plan of action to maintain financial aid eligibility for the Appeals Committee to make a decision. Any documentation to be considered must be attached to this form. Your explanation should be neat and legible.

Blank lines for student explanation.

